

**Ewen-Trout Creek Board of Education
Regular Board of Education
Virtual Meeting, February 24, 2021**

1. Meeting opened at 5:30 p.m. with the Pledge of Allegiance by the President S. Schutz.
2. Board Members In Attendance: Samanta Schutz, Shawn Brown, Victoria Hahka, Maggi Brown, Cindy Ellsworth and Matthew Urbis

Board Members Absent: Heather Borseth

Also in attendance: Superintendent Dave Radovich, Principal Patti Witt and Business Manager Tammy Gibson

Others in attendance: None

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3. Modifications to February meeting agenda - 8h. shall be changed to "Van Purchase". Approval of February, 2021 Agenda: motion by S. Brown, supported by M. Brown, roll call vote all in favor, none opposed. Motion carried.
 4. Minutes, board and administrative reports will be provided in the board package prior to meeting. In order to streamline and allow time for board members to read and ask questions during board time together.

Approval of both regular January meeting minutes and reorganizational meeting minutes were approved: motion by M. Brown, supported by C. Ellsworth to approve minutes from previous meeting, roll call vote all in favor none opposed. Motion carried.

5. Public Comments: None
6. Correspondence: None
7. Admin Reports: Superintendent Dave Radovich's administrative report will be covered throughout the agenda, time was deferred to Principal Patti Witt. Principal Witt had previously provided February Principal's Report. No further questions from the board. Additions from Principal Witt's original report. Basketball season has started and has started strong.

The administration and board continues to be proud of the effort our student athletes have made to follow the rules and mask protocols to keep our sports going.

8. Discussion and Action Items:

- a. Financial Report & Payment of Bills - Business Manager T. Gibson provided an update on accounts payable which included Otis Elevator invoice for annual service contract. All included in the previously provided board report. Approval of financial report and payment of bills: motion by S. Brown, supported by M. Urbis, roll call vote all in favor and none opposed. Motion carried.
- b. GOISD Early On Program - Terry Anderson, postponed till March meeting due to no attendance.
- c. Personnel Committee Report - S. Brown reported for the Personnel Committee. Members on the Committee are S. Brown, M. Brown, V. Hahka and D. Radovich. The first meeting was held on February 24, 2021. Preliminary meeting to discuss succession planning. D. Radovich asked to provide a flow chart and list of employees by position in the school to assist the board in understanding school organization.
- d. IRS 3% Closing Agreement - Per the January board meeting the decision was made to not join the 3% Closing Agreement. Due to additional information, the new recommendation is to join the closing agreement. S. Brown moves, second by M. Brown, to authorize the school district's administration to execute a Form 2848 (Power of Attorney) and file it with the Michigan Office of Retirement Services for the purpose of participating in and being covered by a closing agreement with the Internal Revenue Service that favorably resolves the tax treatment of the 3% contributions to the MPSERS Health Care Trust, roll call vote all in favor and none opposed. Motion carried.
- e. USF Funding Bid for Network Cabling - Bid for network cabling in school. Federal funds are assisting in and paying for 80% of the project which will be installing additional network cabling and jacks. T. Gibson recommended we accept the offer from Bay Electric. Work will commence after July 1st. Bid accepted for additional cabling in school: motion by M. Urbis, supported by C. Ellsworth, roll call vote all in favor and none opposed. Motion carried.
- f. Hire Long-Term SPED Aide - Brianna Delbridge - This is not an additional position, this is replacing a vacant position. Hiring of Brianna Delbridge for the Long-Term Substitute SPED Aide was accepted: motion by S. Brown, supported by M. Urbis, roll call vote all in favor and none opposed. Motion carried.
- g. Resolution to Permit In-Person Meetings- In response to school districts being strongly encouraged to begin offering in-person instruction by March 1, 2021. At this time members of school boards are the only

individuals within their school districts who are not permitted to meet in person. To address this possible mixed messaging in our community and staff the E-TC School District has agreed to send a resolution to MDHHS and the Governor to allow school boards to have the option to meet either virtually, in-person or a combination of. Supported: motion by S.Schutz, supported by C.Ellsworth, roll call vote all in favor and none opposed. Motion carried.

- h. Van Purchase - The van was advertised for \$750. All offers were under that. Motion to sell van to highest bidder: motion by M. Urbis, supported by M. Brown, roll call vote all in favor and none opposed. Motion carried.
- i. COVID Update - D. Radovich shared that overall numbers are trending down and in the right direction. Currently 88% of school staff have received their second vaccination. This includes bus drivers, teachers, paraprofessionals and administration.
- j. Extended Continuity of Learning Plan Monthly Update - Principle Witt provided updates on sanitation shifts and changes to accommodate the basketball schedule.

Sensing has started with staff in regards to options for 4th quarter. Faculty meeting soon will further sense the faculty on options as to whether the school returns to a 5-day in person schedule. There are many factors for this consideration including our current virtual student population. The administration has committed to evaluating schedules, alternatives, transportation and all options for 5 day in-person school weeks. This could include sensing with parents that have virtual students.

Meeting Adjournment was motioned by S. Brown and supported by M. Urbis, roll call vote all in favor and none opposed, motion carried. The meeting adjourned at 6:14 pm.

President

Secretary