

**Ewen-Trout Creek Board of Education  
Regular Board of Education  
January 19, 2022**

**Regular Board of Education Meeting Minutes**

1. Meeting opened with a call to order, by President S. Schutz at 6:00 PM. The Pledge of Allegiance was recited by all in attendance.
2. All members present. Quorum was reached. Also in attendance: Superintendent Dave Radovich, Business Manager Tammy Gibson and Principal Patti Witt.
3. Approval of Agenda - with movement of Item 8.c due to lack of information to share and inclusion of assigning committee members to Committee's. Motion to approve agenda by S. Brown and supported by C. Ellsworth, all in favor, none opposed. Motion carried.
4. Read and Approve Minutes from Past Meetings. Motion by V. Hahka and supported by S. Brown to accept past meeting minutes from the regular December meeting. All in favor, none opposed. Motion carried.
5. Public Comments: None
6. Correspondence: None
7. Administrative Reports. Principal's report provided in the board package prior to meeting. Highlights were a successful Christmas program held in December.
8. Discussion and Action Items:
  - a. Financial Report and Payment of Bills - Motion by M. Brown to accept the financial report and pay the bills. Supported by M. Urbis, all in favor and none opposed. Motion carried.
  - b. Recognition of the school board for their work and dedication to the District.
  - c. Continued item from Reorganization meeting to establish and appoint Committees and Members:
    - i. Finance/Negotiations/Personnel: M. Urbis, S. Brown M. Brown and Alternate: V. Hahka
    - ii. School Improvement/Curriculum: V. Hahka, H. Borseth, M. Urbis and Alternate: S. Schutz
    - iii. Policy: S. Brown, M. Brown, C. Ellsworth and Alternate: S. Schutz
    - iv. Building/Grounds/Transportation: C. Ellsworth, M. Brown, M. Urbis and Alternate: H. Borseth
  - d. Maintenance Staff Updates: Plow Truck needs repairs. Decision was made to wait and find one in the spring/summer. Request for quotes will

go out the month of January to get a plow contract in place for the winter.

- e. JH Girls Volleyball Coach Posting - Support from board to move forward with hiring coach and will approve of applicant at February meeting.
- f. COVID Update - Sub-shortages making it difficult to predict and support ongoing operations in the classroom. Administration and board handling situations as best as can. COVID is an evolving situation. Motion by S. Brown to adjust E-TC COVID policy to align with CDC and Michigan Department of Health and Human Services, supported by C. Ellsworth. All in favor, none opposed. Motion passed. Flow charts will be updated and shared with staff, parents, etc.
- g. Closed Session: Motion by M. Brown and supported by S. Brown to enter into closed session at 7:39 PM. Roll call vote, all ayes, motion carried.
  - i. Motion by S. Brown and supported by H. Borseth at 7:59 to move out of closed session. Roll call vote, all ayes, motion carried.
- h. S. Schutz made a motion to adopt the Crisis Management Plan as written, supported by M. Brown. All in favor, none opposed. Motion carried.

Meeting Adjournment was motioned by S. Brown and supported by H. Borseth, all in favor, none opposed. Motion carried. The meeting adjourned at 8:00 pm.

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President

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Secretary